

EA 7-0028

5 May 1955

MEMORANDUM FOR: Assistant to DD/I (Planning)
Assistant to DD/I (Administration)
Chief, RQM/OIS
Chief, Plans & Policy Staff, OTR

SUBJECT: SSRC Terms of Reference

1. Attached for your information is a copy of the SSRG Terms of Reference approved by that Group.

2. Two questions were raised within CIA about the SSRG Terms of Reference during coordination within CIA. The first question concerned the definition of a "major project proposal." Although theoretically desirable to define a major project proposal in advance in terms of dollars, it has been found to be impractical based on the experience of this office as well as the result of considerable discussion in the Defense Department. For example, a project may involve the expenditure of not more than two or three thousand dollars yet be of sufficient interest to other agencies to warrant coordination with them. On the other hand a project could exceed that amount and yet be so specialized (or sensitive) that it would not warrant inter-agency coordination. Inasmuch as the CIA regulation on external research assigns the responsibility for inter-agency coordination of external research projects to this office, we will undertake to determine, in consultation with the originating office if we are not the sponsors, whether a project will be submitted to the SSRG. Under the same CIA regulation external research projects, if not sponsored by this office, are brought to our attention by the originator. This handling of the question of what constitutes a "major project proposal" was satisfactory to the Assistant to DD/I (Administration) who represented the offices raising the question.

3. The second question raised during the internal coordination of the draft SSRG Terms of Reference concerned the definition of "annotated lists of internal - - - research". After discussion with the Assistant to DD/I (Administration) and following discussion with the Department of Defense, which had initially included the word "annotated"

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in the Terms of Reference, it was decided that the inclusion of a phrase in the SERO Terms of Reference referring to the specific examples of listings would suffice to assure that no extensive listings of daily research effort was required. The specific examples of lists of internal research are NIS, OIR, EIC and SEC reports and, in the external field, the Department of State ERS inventory.

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Office of the Director
Planning and Coordination Staff

Attachment

PCS/DCI: [Redacted]

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